

Ysgol Penyffordd
Annual Report 2022 - 2023



Message from the Chair and Vice-Chair of the Governing Body

Dear Parents,

It is with great pleasure that we present to you the Annual Report from the Governing Body; we hope you find it interesting and informative.

In the report we, the Governors, take the opportunity to summarise the responsibilities and activities of the Governing Body. Much of the life of the school and its achievements are listed in the report, and we hope that it will give you an indication of the caring and vibrant learning atmosphere provided at Ysgol Penyffordd.

The governors have a range of skills, backgrounds and perspectives; some are Ysgol Penyffordd parents and some have links to the community. We work very closely with the Head Teacher and the whole staff to ensure that Ysgol Penyffordd continues to offer the best education possible for your children. The Governors set and oversee various policies that reflect the school's practice and guide the school towards fulfilling its aims and objectives. Governors are involved in the life of the school, this involves attending meetings, monitoring teaching and learning, attending family engagement and governors in school sessions, meeting staff and children.

Ysgol Penyffordd benefits from the efforts of parents too, in many ways. In what are challenging financial times, we must thank the work of the Friends of Penyffordd School and their fund-raising efforts. We would also like to thank you, the parents and guardians, for your ongoing support of your children and the school.

It is undoubtedly the tremendous efforts of Mrs Mulvey and the entire staff, both teaching and non-teaching, which makes Ysgol Penyffordd such a special school. In June 2023 the school was inspected by Estyn. Governors were actively involved in this process and met with the inspection team. The report recognised the many strengths of the school and the governors congratulate the staff and children on this magnificent achievement.

We welcome your views and if you do wish to discuss any aspect of this report with us, or have any questions connected to our work as governors, then please contact us via the school office.

Mark Rothero

Glenys Nethercott

Chair of Governors

Vice-chair of Governors

Governing Body Members' Details 2022-2023

Headteacher

Jayne Mulvey

Parent Governors

Paul Archer

Rebecca Lloyd-Jones

Clare Dolby

Tom Chamberlain

Teacher Governor

Liz Crompton

Staff Governor

Jessica Vaughan

Flintshire Governors (appointed by the Local Education Authority):

Mark Rothero (Chairperson)

Marcus Davies

Jacquie Wakelam

Penyffordd Governors (appointed by the Village Council)

Paul Blackman

Community Governors (invited to join by other members for their specialist skills/experience)

Stephen Clegg

Glenys Nethercott (Vice-Chairperson)

Clare Henrys

Clerk

Helen Mossman

The Chairperson, Mark Rothero, and the Clerk, Helen Mossman, can be contacted through the school office, c/o Park Cres, Penyffordd, CH4 0HW or on 01244 547214).

Ysgol Penyffordd Staff 2022 - 2023

Senior Management Team

Head Teacher - Mrs Jayne Mulvey

Deputy Head Teacher - Mrs Claire Griffiths, Miss Elizabeth Crompton

Teachers

Early Years - Mrs Emily Sconce, Mrs Sarah Hamilton

Year R/1 - Mrs Emma Davies

Years 1 - Miss Sophie Shaw

Year 2 - Mrs Claire Griffiths

Years 2/3 - Mrs Victoria Foley

Years 3 / 4 - Miss Elizabeth Crompton, Mr David Young

Years 4 / 5 - Mr Ross Wardle

Years 5 / 6 - Mr Fraser Holland, Mrs Lucy Crawshaw

ALNCO

Mrs Jan Papper

Learning Support Assistants

Early Years - Mrs Jill Batchelor, Mrs Jacqueline O'Regan, Miss Lizzie Jones,
Mrs Luan Davidson- Brookin, Mrs Alex Trevor

Years 1 and 2 - Mrs Gurjinder Panesar, Mrs Tamsin Harrison - Royle, Mrs Jessica
Vaughan, Miss Rachel Mills

Key Stage 2 - Mrs Jo Walshe, Mrs Lindsay Winkworth,
Miss Karla Parker, Mrs Michelle Hurley

One-to-one support - Mrs Michelle Hurley, Mrs Tina Green,

Literacy support - Mrs Laura Woodward

Pastoral Support - Mrs Gaynor Wilkes

Administration Staff:

Secretaries - Mrs Andrea Irvine and Mrs Claire Edwards

Caretaker - Mrs Amanda Shenton

Cleaners- Mrs Wendy Sides, Mrs Angela Roberts, Ms Sarah Burkhill

Cook - Mrs Wendy Shaw

Catering Assistants - Mrs Jane Martin and Mrs Diane Blackman

MDSA's

Mrs Gurjinder Panesar, Mrs Luan Davidson-Brookin, Mrs Laura Woodward, Mrs Jill Batchelor, Mrs Jacqueline O'Regan, Miss Laura Stilgoe, Mrs Tamsin Harrison-Royle, Mrs Jessica Vaughan, Mrs Jo Walshe, Mrs Lindsay Winkworth, Mrs Michelle Hurley, Mrs Alex Trevor, Mrs Tiffany Shaw, Mrs Caroline Caine.

School Year 2022-2023

The Governors meet at least once a term to carry out the routine business of the school.

Dates of meetings during 2022/ 2023 were as follows:

- 4th October, 2022
- 22nd November, 2022
- 24th January, 2023
- 14th March, 2023.
- 2nd May, 2023.

In addition to the above, the Chair and Vice Chair of Governors frequently visit the school.

The main business of the Full Governors' termly meetings during 2021/2022 was as follows:

4th October, 2022

- Election of Officers.
 - Review of Sub-committees.
 - School Improvement Priorities were outlined for the academic year.
 - Working groups were established based on the three innovation areas.
 - Governors self-evaluation via a questionnaire was analysed
 - A H&S issue with the balustrade was discussed
 - Football club - new barriers are to be installed
 - Finance update was discussed
 - The governors examined the Estyn framework, particularly the governance section
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- **22nd November, 2022.**
 - (Meetings of the three working groups preceded the formal meeting.)
 - Governor vacancies were discussed

- Mrs Mulvey presented her Head Teacher's Report in which progress towards the school improvement priorities was discussed.
- The governors further discussed strengths of the school and areas for development
- SYCOL School improvement was discussed and its positive impact on the school, pupils and staff
- Attendance remains an issue- new holiday request forms were launched in September
- Governors in school day - governors shared their experiences from the visit, including school council meetings
- The annual Governing Body Report to Parents was discussed
- There was an update from FOPS regarding fundraising activities
- Policies were ratified by the Governing Body

24th January, 2023.

- Update on the balustrade - all glass was replaced during the Christmas period.
- The school was asked to give a reading presentation to schools across the GwE region- this was shared with governors
- A finance update was shared with governors
- The governors discussed a report on the school's annual safeguarding audit and a date was agreed for the Safeguarding committee to review this document
- Policies were ratified
- A FOPS update was provided
- Teacher and Head Teacher Performance Management reviews have taken place. A summary of the main findings of pupil reviews was shared.
- Future meetings were planned for Safeguarding, ALN and Finance

14th March, 2023.

- New governors Jacquie Wakelam and Paul Blackman were welcomed to the Governing Body.
- Mrs Mulvey presented her Head Teacher's Report which included an update on progress made towards the School Improvement Plan.
- Mr Wardle gave a presentation to Governors on the work of the Leadership and Management team, around evidence collected for inspection areas.
- A revised Code of Conduct for Parents and a Management Policy were discussed and adopted by the Governing Body.
- Governor evaluation and sharing good practice were discussed.
- The safeguarding learning walk, conducted with the school council and governors, was discussed.
- Feedback on the recent Governors in School Day was given by governors.

2nd May, 2023.

- Mrs Papper provided the governors with a presentation about ALN provision at Ysgol Penyffordd, following the implementation of the new ALN code. Ysgol Penyffordd is seen as progressive, particularly in its provision for children who are neuro-diverse, GwE has recognised ALN provision as a strength.
- Governors self-evaluation questionnaire, completed by governors, was discussed. Positive elements and action points agreed.
- The Governors' Cymru Self-review toolkit for governors was shared.
- The latest GwE report on Ysgol Penyffordd was discussed. It was very positive.
- SYCOL School improvement was evaluated, and some governors changed teams.
- The extension of the school building was discussed. This has been delayed, but the work should begin during the summer term.
- The Health and Safety audit was discussed.
- The governors ratified policies.
- The governors confirmed their position on safeguarding, following the closure of the school car park.
- The governors had the opportunity to view and discuss samples of pupils' work in floor books and on placemats.

Governor School links 2022-2023

Governors visit the school regularly and have taken part in -

Governors in School Days

Self-evaluation processes

Health and Safety / Risk Assessments

Staff meetings - weekly, focused on curriculum development

Review of policies

Family engagement days

School Council meetings

School Assemblies

Fund Raising events. FOPS (Friends of Penyffordd School) They worked with dedication to raise much-needed funds for the school.

School Improvement Plan Priorities 2022-2023

The following priorities form the basis for the School Improvement Plan for the year 2022-2023. These priorities are set as a result of school self-evaluation and detailed data analysis, in particular, teacher assessment, discussed during regular pupil reviews.

1. SIP Priorities

The priorities are based on the core values of the school -

- ambitious, capable learners, ready to learn throughout their lives
- enterprising, creative contributors, ready to play a full part in life and work
- ethical, informed citizens of Wales and the world
- healthy, confident individuals, ready to lead fulfilling lives as valued members of society.

Priorities for 2022-2023:

Maths

Further develop a reading for pleasure school

Wellbeing - of pupils and staff.

Welsh

ICT

Leadership & Management - Monitoring and evaluation, staff and governors

Prepare for phase 2 of the school's development - building extension

Additional Learning Needs

Pupils are taught in accordance with their Individual Education Plans. They are identified at an early stage and our staff are most vigilant about identifying any additional need. Review Meetings are held during the year to discuss the needs and progress of each child and parents are also invited. The needs of pupils can be short term or longer term and can include emotional, social and behavioural needs as well as learning needs. More able and talented pupils can also have additional needs. We

work closely with the Local Authority and other agencies to ensure the best provision for each and every pupil. Our ALN Governor is Clare Henrys.

ALN is currently undergoing a huge reform in Wales where the expectation is to transform expectations, experiences and outcomes for children and young people with additional learning needs (ALN). To do so, Welsh Government has developed the additional learning needs (ALN) transformation programme, which transforms the separate systems for special educational needs (SEN) in schools and learning difficulties and/or disabilities (LDD) in further education, to create a unified system for supporting learners from 0 to 25 with ALN.

The transformed system will:

- ensure that all learners with ALN are supported to overcome barriers to learning and achieve their full potential
- improve the planning and delivery of support for learners from 0 to 25 with ALN, placing learners' needs, views, wishes and feelings at the heart of the process
- focus on the importance of identifying needs early and putting in place timely and effective interventions which are monitored and adapted to ensure they deliver the desired outcomes.

Our ALNCo, Mrs Papper, is currently working on these new systems and procedures in school to ensure that Ysgol Penyffordd is following guidelines and providing the best provision for children with Additional Needs.

Welsh/Bilingualism

Bilingualism and the teaching of Welsh as a second language is a priority in Ysgol Penyffordd. All staff including Administration staff and MDSAs are encouraged to support us in developing the use of incidental Welsh during all aspects of the school day. In Foundation Phase pupils follow a scheme of work that supports the development of speaking, reading and writing of Welsh as a second language. The scheme is also supported by the daily 'Helpwr Heddiw' sessions. In KS2 Welsh is taught both discretely and as part of the topic cycle. Staff work with the Welsh Co-ordinator who is supported by Athrawon Bro to develop the speaking, reading and writing of Welsh as a second language.

Pupils with disabilities

The Disability Discrimination Act (DDA) 1995 defines a disabled person as one who has "a physical or mental impairment which has a substantial and long-term adverse effect on a person's ability to carry out normal day-to-day activities". This would include, for example sensory impairments affecting sight and hearing, learning disabilities, severe disfigurements and progressive conditions where impairments are likely to become substantial. Ysgol Penyffordd is an inclusive school that welcomes all pupils, regardless of needs and abilities.

School Accommodation, Toilets and Disabled Access

The accommodation is maintained thanks to our caretaker, Mrs A. Shenton. In Ysgol Penyffordd there are toilets allocated for both Foundation and KS2 pupils. Early Years have their own toilets. Foundation Phase have a set of boys' and girls' toilets and additional single toilets located beside the changing rooms. KS2 pupils have one set of boys' and girls' toilets available. All toilets are cleaned by School Cleaners in the middle and at the end of the school day. During the School Day the Headteacher and staff ensure the toilets are kept to a reasonable standard and the Headteacher has access to all cleaning equipment should the need arise. All toilet facilities are subject to a Health Safety check by the Health and Safety Committee and caretaker.

The school has full access for disabled pupils. We have an accessibility plan in line with the Disability Discrimination Act.

Reporting to Parents

Parents' Evenings are during the Autumn and Spring terms and detailed written annual school reports are sent to parents in July at the end of a school year. New Nursery and Reception Induction Evenings were held for new parents in the summer term. This was well received. The school has an open-door policy whereby parents are welcome to discuss their concerns with the class teacher or head teacher at a convenient time. Appointments are sometimes necessary according to teachers' commitments. Likewise, teachers often contact parents if there is anything to discuss, either by telephone or by speaking to them at the beginning or end of the school day.

School Prospectus

The prospectus is reviewed annually in the Autumn Term and copies are available on request.

Primary / Secondary Transition

Most pupils transfer to Castell Alun High School, Hope at the end of Year 6. Last year teachers communicated with Secondary school staff and children were able to attend transition days and information evenings.

Friends of Penyffordd School

The Governors wish to express their deep gratitude to the members of the FOPS committee who have worked tirelessly over the last year to organise fund raising events including discos, Christmas and Summer fairs and Mothers' Day and Fathers' Day events. The committee meets regularly in school and all parents are most welcome to join them. Regular newsletters keep parents informed about events.

The money raised by the Friends this year went towards the purchase of a reading shed and resources for the shed. Thank you all.

After School Club- S4YC

After School Club is available for children from Reception to Year 6. It operates on a booking in service only and places can be retained.

Educational Visits and Visitors to the School

During the academic year 2022-2023, the children visited the Victorian museum, the Roman Museum, Chester and Chester Zoo. Techniquet delivered a workshop on Space. Visitors from the Welsh Government, Wildlife charities, Chester Zoo and Park in the Past enhanced the children's learning.

Exhibitions on the Victorian, the Romans and Celts and Wildlife, which parents attended, were a great success.

Extra - Curricular Activities

The school provides opportunities for children to participate in a variety of activities which operate at lunchtimes and after school as part of a wider curriculum. This year these included Lego, Minecraft club, Netball, Ukulele, Coding and Choir.

Parking in the school car park is strictly for staff and visitors only.

The School Day

School hours are from 8.55 am - 3.15 pm* times are staggered

Breakfast Club is from 8.05 am

S4YC is open from 3.00 pm - 5.45 pm

Attendance

Whole School Annual Average = 94.92%

Authorised Absences = 4.82%

Unauthorised Absences = 0.26%

We work hard to improve our attendance figures and work closely with the Inclusion Welfare Officer. Punctuality is very important, and parents are contacted when necessary, regarding this. We also ask that where possible, parents refrain from taking holidays during term time. Parents should always inform school of the reason for any absence either by telephone or a written message.

Finance

A school budget outturn statement for the financial year 2022/2023 is enclosed. Please ask for further explanation of the different headings on the printout if you so wish. In addition to this all money paid into school for items such as photos, trips, fruit and charity collections is held in the School Fund bank account and bills are paid by cheque. The School Fund Account is audited regularly. Dinner money is paid into a Flintshire County Council Account.

The Governing Body of Ysgol Penyffordd would like to thank all parents for their continued support. Please do not hesitate to contact governors regarding any query you may have.

YSGOL PENYFFORDD (327)

FINANCIAL OUTTURN 2022/2023

BUDGET HEADING	FORMULA BUDGET 2022/2023	SCHOOLS PLANNED BUDGET 2022/2023	TOTAL EXPENDITURE 2022/2023	DIFF + OR (-)
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BALANCE FROM 2021/2022	202,837	117,396		117,396
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EMPLOYEES	1,062,891	1,347,780	1,359,394	-11,614
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PREMISES	128,383	88,253	95,429	-7,176
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TRANSPORT				-
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SUPPLIES	47,547	67,732	71,347	-3,615
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PUPIL & ADULT MEALS/LINK COURSES			45,570	-45,570
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SERVICE LEVEL AGREEMENTS / MUSIC	43,877	43,877	39,367	4,510
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INCOME	-	179,503	287,492	107,989
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TOTAL 2022/2023	1,485,535	1,485,535	1,323,615	161,920
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